

Mandarin Language and Cultural Center

Meeting with Parents

Wenping Chen
Principal



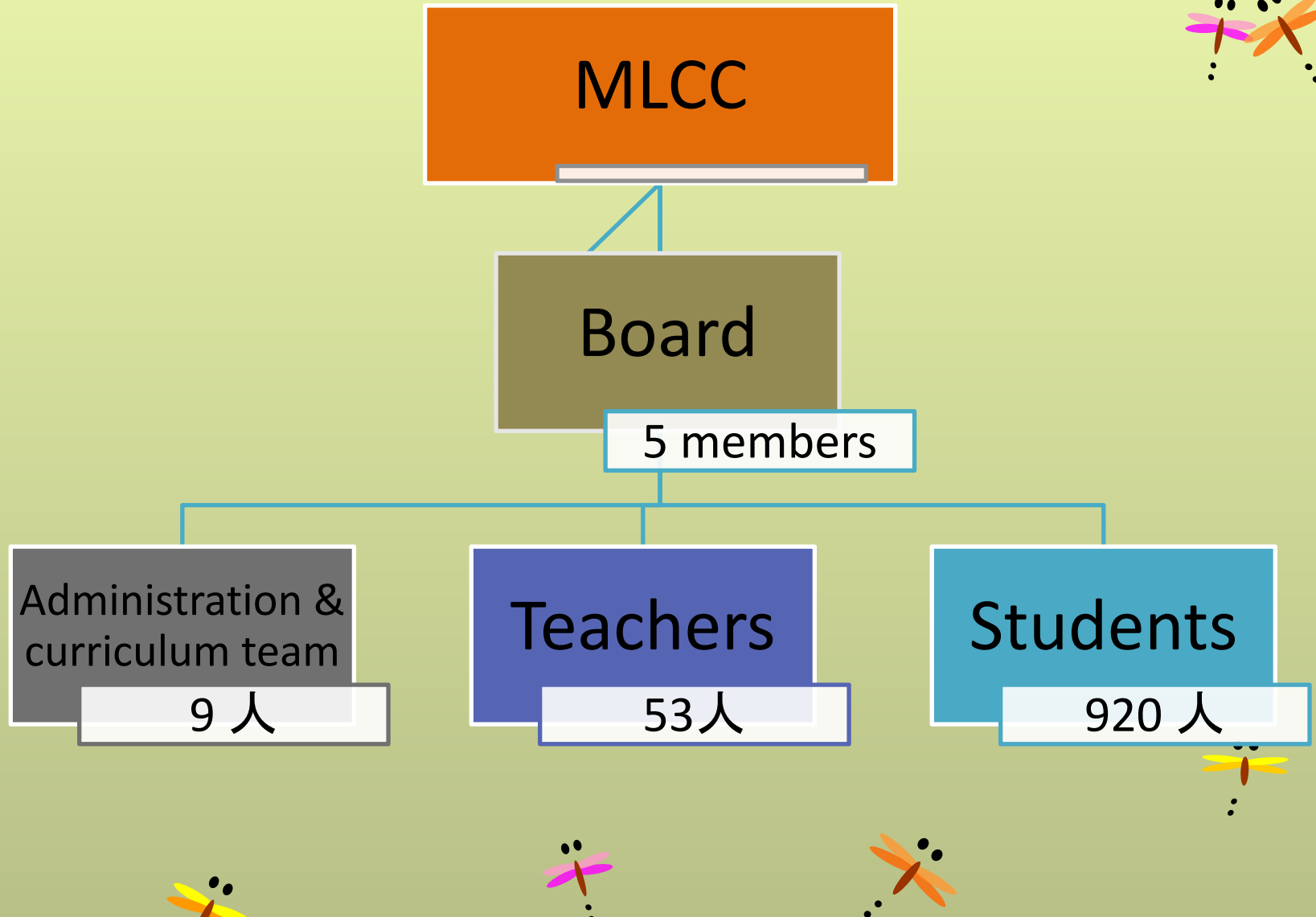
Topics to cover



- About MLCC
- Campus safety and Emergency contact
- CFL program & learning
- Google account & mid-week online class



Mandarin Language & Cultural Center: Non-Profit Organization



Our Team



School Administrative Personnel

- **Principal:** Wenping Chen



- **Curriculum Design:**

Dean & Head of High School Dept.: Chihmei Wang

Head of Heritage PK-7th Dept.: Chenhui Wu

Head of CFL Dept.: Wenping Chen

Head of IT Dept.: Shirley Yu

Online Classes Coordinator: Sharon Chen

- **School Events Coordinator:** Reuyling Chang

- **Treasurer:** Jingwen Yang

- **School site assistant:**

Jasmine Huang (Milpitas)

 Hsiumei Chen (Saratoga)



First day of school & Class Hour



- Milpitas Friday Group: 8/21, 6:50-9:00pm
@ Thomas Russell Middle School
- Saratoga Saturday Group: 8/22, 9:20-11:30am
@ Saratoga High School



Enrollment Update

- Total 920 students
- Milpitas & Saratoga Campus
- CFL 14 classes
- Heritage 37 classes
 - 8 Online classes



Campus Safty

- Follow the speed limit
- Drop students off only at designated area
- Pick up your child from the classroom (CFL1-3)
- Week3: Fire drill



Milpitas Russell Middle

Parking & drop-off area



Pomeroy & SJECCD Parking Lot



Cross
Street: Escuela
Pkwy. &
Washington Dr.



Saratoga High School



- Please use entrance
Parking Lot & Drop off area



Emergency contact

1. Twilio: text messages
2. Email: more detailed information and instructions will be sent out through email



E-newsletter

- If you don't receive school's newsletter via email by 9/5

Please call: (408)441-9114

or email: mlccnews@mandarinschool.org

- The newsletter will be posted on MLCC website www.mandarinschool.org



Important Dates

Milpitas Campus

- 9/4 Labor Day
- 10/16 Saratoga PSAT
- 11/27 Thanksgiving Break
- 12/18 、 12/25、 1/1 Winter Break
- 2/19 Presidents' Week
- 4/16 Spring Break
- 5/21 Last Day of School

The calendar is available on school website.



Important Dates

Saratoga Campus



- 9/5 Labor Day
- 10/17 Saratoga PSAT
- 11/28 Thanksgiving Break
- 12/19 、 12/26、 1/2 Winter Break
- 2/20 Presidents' Week
- 4/10 Spring Break
- 5/22 Last day of school

The calendar is available on school website.



School website

<http://www.mandarinschool.org>



[Home](#)

[About Us](#)

[Classes](#)

[Resources](#)

[Contact Us](#)

Calendars



Saratoga(Saturday).

Calendar for the 2023-
2024 school year for Saturday
classes



Friday + Milpitas

Calendar for the 2023-
2024 school year for Milpitas
and online Friday class



Monday.

Calendar for the 2023-
2024 school year for online
Monday class



Wenping Chen, Principal

408-858-0388

principal@mandarinschool.org



MLCC 辦公室

1580 Oakland Rd. C-115 San
Jose

408-441-9114





CFL Program Curriculum & Learning



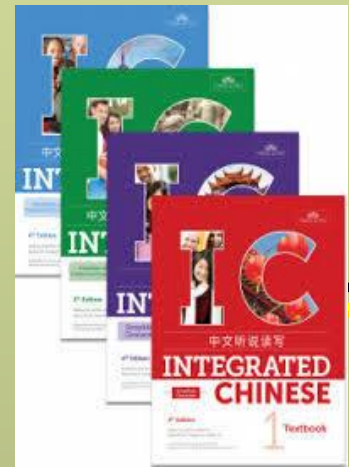
CFL K Class

- Age 5
- 90 mins/week, 32 weeks
- Fun with Chinese Songs & Rhymes



Textbook:

- CFL 1: Chinese Wonderland 1
- CFL 2: Chinese Wonderland 2
- CFL 3: Chinese Wonderland 3
- CFL 4: Chinese Wonderland 3&4
- CFL 5: Chinese Wonderland 4
- CFL 6: Chinese Wonderland 5
- CFL 7: Chinese Wonderland 6
- CFL 8/9: Integrated Chinese II



Textbook & Workbooks



- Purchase textbook
 - ~paperbook, pay when register
 - ~Ebook at [amazon.com](https://www.amazon.com)
- School will provide workbooks
- Flash cards (PDF file print out)
- Distributed on the first day of school

Students need to bring their textbooks (either e-book or paper-based) to the class.



Basic Phrase & Sentence Reading Evaluation

- Fall semester: 11/20-12/12
- Spring semester: 4/23- 5/8
- Recognize

123 phrases in Book I

161 phrases in Book II

183 phrases in Book III

137 phrases in Book IV

178 phrases in Book V

190 phrases in Book VI

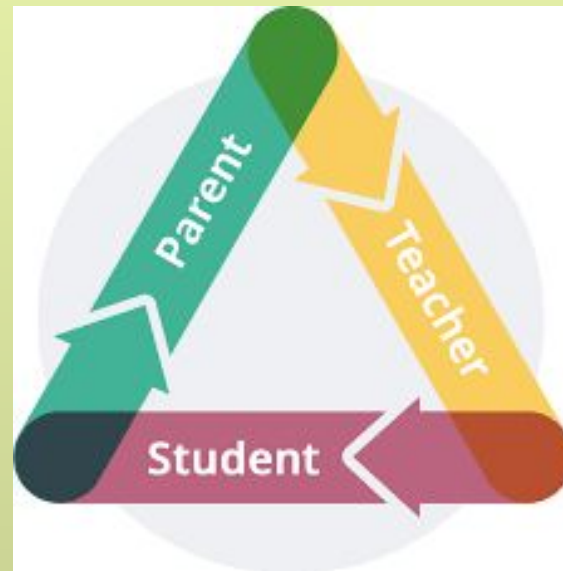


Chinese Wonderland Volume 2				Vocabulary List	
1 弟弟	2 姐姐	3 爸爸	4 媽媽	5 哥哥	
6 妹妹	7 爺爺	8 奶奶	9 小狗	10 小貓	
11 小鳥	12 兔子	13 魚	14 烏龜	15 青蛙	
16 汽水	17 牛奶	18 果汁	19 水	20 溜冰	
21 游泳	22 滑雪	23 跳舞	24 唱歌	25 畫畫	
26 年級	27 幾年級	28 二年級	29 九年級	30 十一年級	
31 十二年級	32 還沒	33 上學	34 你們	35 我們	
36 他們	37 住在	38 哪裡	39 路	40 認識	
41 很矮	42 很高	43 很胖	44 很瘦	45 朋友	
46 工作	47 醫生	48 工程師	49 老師	50 護士	
51 警察	52 不上班	53 椅子	54 上	55 衣櫃	
56 裡	57 看到	58 謝謝	59 床	60 桌子	
61 不見了	62 幫	63 找一找	64 沙發	65 下	
66 電燈	67 旁邊	68 門	69 窗戶	70 回來	
71 廚房	72 房間	73 客廳	74 餐廳	75 浴室	
76 煮飯	77 洗澡	78 睡覺	79 做功課	80 洗碗	
81 玩具	82 昨天	83 去	84 家	85 很好玩	
86 公園	87 博物館	88 不好玩	89 今天	90 動物園	
91 樹	92 草地	93 花	94 湖	95 和	
96 聊天	97 動物	98 大象	99 長頸鹿	100 猴子	
101 羊	102 最	103 馬	104 為什麼	105 因為	
106 身體	107 腿	108 很可愛	109 脖子	110 尾巴	
111 怎麼了	112 不舒服	113 頭痛	114 不痛	115 喉嚨痛	
116 有一點	117 肚子痛	118 痛	119 咳嗽	120 流鼻涕	
121 打噴嚏	122 生病	123 回家	124 發燒	125 柳橙汁	
126 麵包	127 想	128 不想	129 東西	130 出去	
131 不可以	132 感冒	133 可以	134 打電動玩具	135 十分鐘	
136 渴了	137 餓了	138 超市	139 一包	140 一盒	
141 還是	142 都要	143 檸檬汁	144 檸檬	145 番茄	
146 芒果	147 鳳梨	148 炒麵	149 春卷	150 中國餐廳	
151 炸雞	152 薯條	153 速食店	154 炒飯	155 請問	
156 點	157 一塊	158 一杯	159 三明治	160 可樂	
161 番茄醬	162 漢堡				

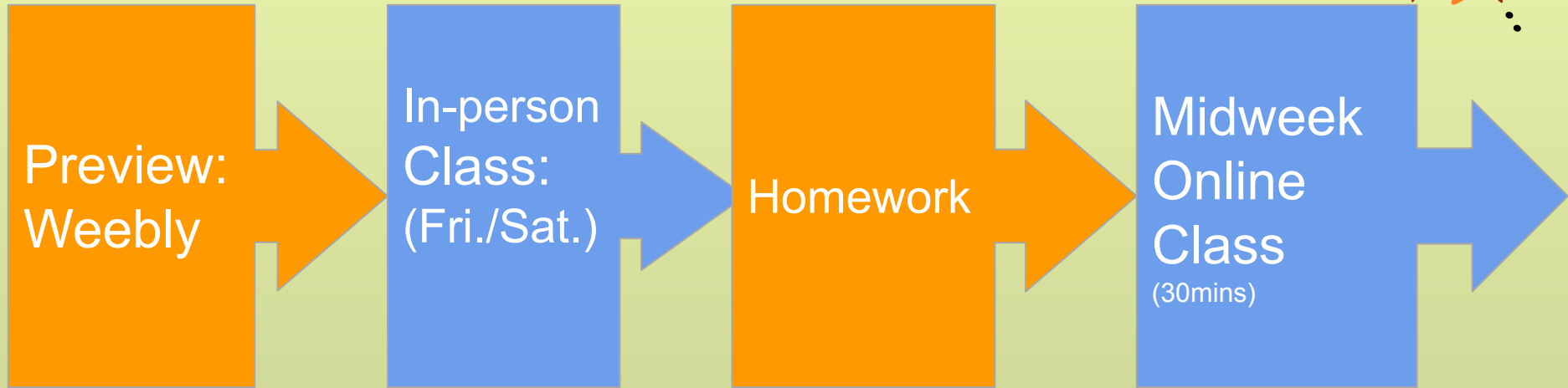


Student-Teacher-Parent as a team

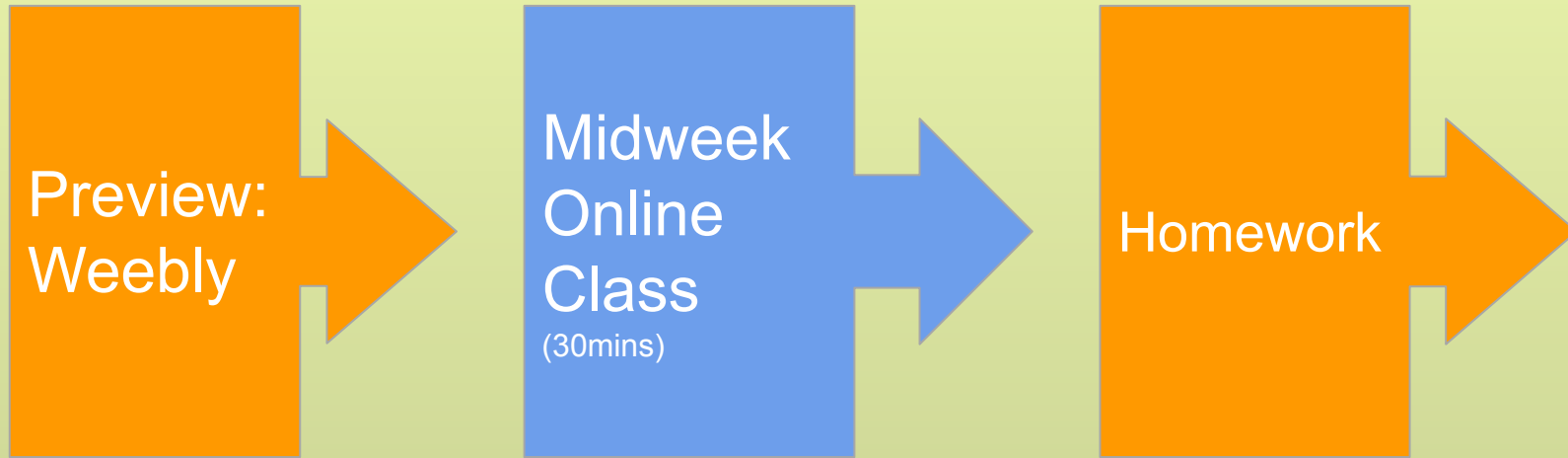
- Preview
- Attend all classes
- Finish homework
- Practice daily
- Make it fun



Weekly Learning:



Student's absence

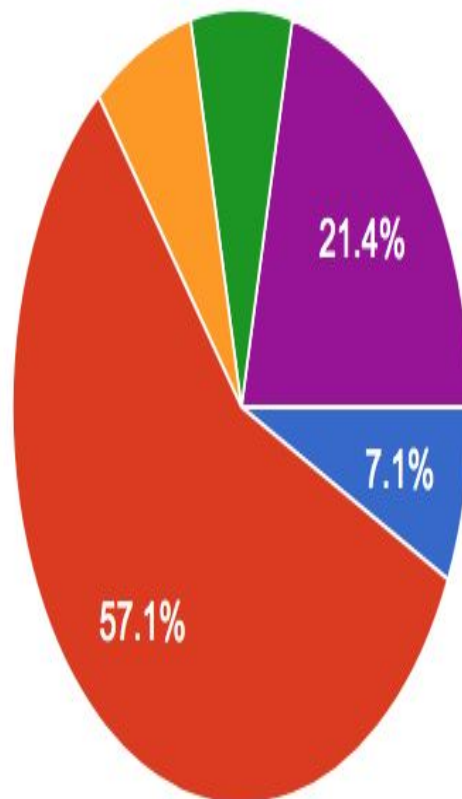


CFL Weebly website (Preview)

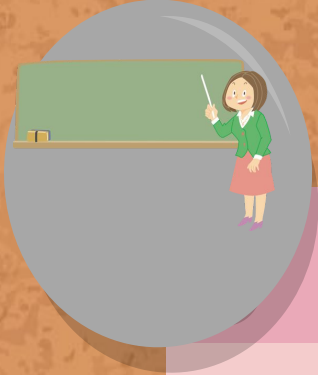
- Quizlet
- Liveworksheets
- Lesson context video
- Character Stroke Order (CFL2 & up)
- Pinyin (CFL4 only)



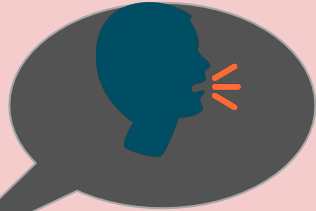
weebly Preview



- 100%
- 80%以上
- 60% - 80%
- 50%
- 50%以下



Differences:



Students
have done
preview work

vs.



Students
have **NOT**
done preview
work



Lesson 1

Vocabulary



Cards



PROGRESS

1/4

▶ Play

↔ Shuffle

⚙ Options



↺ PRESS **SPACE** OR CLICK THE CARD TO FLIP IT



Quizlet View this study set

✓ Choose a Study Mode

Match
Learn
Test
Flashcards
Spell



Quizlet: *Vocabulary* *learning*

Quizlet

View this study set

Choose a Study Mode

科學 Kēxué science 00:00 00:00	參加 cān jiā participate/join 00:00 00:00	夏令營 xià lìng yíng summer camp 00:00 00:00
飛機 fēi jī airplane 00:00 00:00	火箭 huǒ jiàn rocket 00:00 00:00	音樂 yīn yuè - music 00:00 00:00

weebly

Video: *Lesson context*





Liveworksheet:

Try it now



Match Game

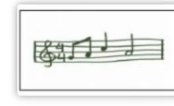
Please click on  to list first and then drag the pictures to the right places.



to make/
do something



to join

weebly

Liveworksheet:

Try it now



Recording

Say the words in Chinese.



Summer camp



夏令營



to make/
do something



to join



weebly

Liveworksheet:

Try it now

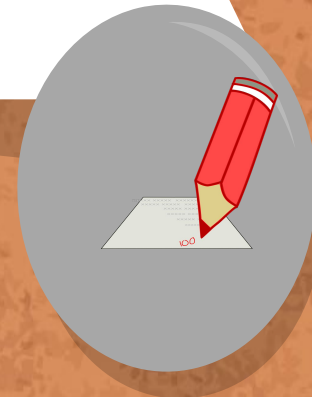


Listen and select the right answer

👂	喜歡	參加	白色
👂	科學	褲子	很長
👂	夏令營	踢足球	看電視
👂	爬	吃	做
👂	蛋糕	飛機	餅乾
👂	牛奶	葡萄	火箭
👂	音樂	鞋子	帽子



- Review
- Preview





Mid-Week Online Class



Google account

- Log in
 - . notice from Google Workplace
 - . password will be expired in 48 hours
 - . if you have login problem, please inform your class teacher
- School email
- set up Google Classroom
- mid-week online class



Mid-week Online Synchronous Class



Google Meet

Every class: 3-5 Children
Once a week 30 Minutes



Overview & Schedule

Midweek Online Class Overview

- **Mandatory Attendance:** Students in **CFL1 to CFL7**
- **Core Purpose:**
 - Review material from the previous week
 - Preview vocabulary for the current week



Class Schedule

- **Days:** Monday – Thursday (Evenings)
- **Duration:** 30 minutes per class
- **Assignment Details:** Dates and exact times vary by level based on teacher availability and enrollment numbers.



Class Size & Sign-Up

Teacher/Student Ratio



- **Maximum Capacity:** 5 students per class
 - Spot #5 is reserved for makeup students
- **Minimum Capacity:** Classes with fewer than 2 students may be combined

Sign-Up Process

- **Parent Registration:** Select **2 preferred time slots** via the registration form
- **Placement:** First-come, first-served basis
- **Family Scheduling:** Best efforts made to align sibling schedules
- **Key Dates:** See the table on the next slide for sign-up deadlines



CFL Midweek Online Class Important Date-2026-27

Time	CFL1 & 2	CFL 3 &Up
8/29(Sat) 10 AM	Registration opens	
9/5(Sat) 10AM		Registration opens
9/14(Mon)	Confirmation email sent	
9/21~9/24	First Midweek Online Class	
9/21(Mon)		Confirmation email sent
9/28~10/1		First Midweek Online Class

Platform & Environment

Platform Setup



- **Class Location:** Conducted on **Google Meet**
- **Account Requirement:** Students **must** sign in using their **MLCC Google account**
- **Class Access:** Invites are sent directly to the student's MLCC Gmail

Learning Environment

- **Location:** Quiet space free from distractions
- **Audio Setup:** **Headphones strongly recommended** to eliminate background noise



Attendance Policy

Punctuality is Key



- **Fixed Schedules:** Teachers run 2–3 back-to-back sessions per evening
- **On-Time Arrival:** Classes start and end strictly on schedule

Important Policy Reminders

- **No Class Extensions:** Late arrivals lose class time
- **No Individual Reminders:** Teachers cannot place phone calls or send text alerts during session hours



Absence & Make-Up Policy

Absence Policy



- **Consistency:** Regular attendance is essential for strong language foundation
- **Notification:** Inform the online teacher in advance if your child will miss a session

Make-Up Classes (limited to 3 times)

- **Advance Request:** Email cflonline@mandarinschool.org at least 1 day in advance
 - *Early notification is critical for Wednesday/Thursday sessions*
- **Placement:** Make-ups are accommodated within the same week, based on availability



Holiday Schedule

Midweek Breaks vs. Weekend Schedule



- Online class breaks **may differ** from regular weekend school holidays

Staying Updated

- **Confirmation Letter:** Schedule details provided upon registration
- **Break Alerts:** Reminders will be sent prior to any upcoming break



Any questions?

Please email to:

cflonline@mandarinschool.org

Midweek Class Coordinator

Sharon Chen



Looking forward to
a great year!

